

CROSS MOUNTAIN RANCH HOME OWNERS ASSOCIATION IMPROVEMENT REQUEST FORM

In accordance with the recorded covenants, conditions and restrictions of the association, and in order to protect each individual lot owner's rights and values, it is required that any lot owner who is considering improvement of his deeded property to include, but not be limited to patio covers, decks, outside buildings, fencing, building add-ons, etc., to submit the following to your homeowner's association **prior to initiating work on the planned improvements:**

1. Complete this Improvement Request Form and
2. ATTACH complete, detailed building plans and specifications to include other helpful data which will better enable the ARC to make a decision on your request (pictures, paint/color samples, material samples, etc.)
3. Attach a plat map/site plan of your lot/home showing the location of the proposed improvement(s)
4. Include a check for \$25.00 for improvements, and \$75.00 for new home submissions.

If any change/modification is made to the property without ARC approval, the association has the right to tell the homeowner to remove the improvement from the property. Any homeowner considering any exterior improvement to their property is urged to review the recorded deed restrictions prior to initial request.

Owner

Name: _____

Address: _____ San Antonio, Texas *****

Home Phone: _____ Work Phone: _____

Email _____

Briefly describe the improvement which you

propose: _____

Who will do the actual work on this

improvement? _____

Location of Improvement (check actual areas that apply):

- Front of dwelling Back of dwelling Side of dwelling Roof of dwelling Garage Patio
Other (describe) _____

Material to be used for the improvement (check if applicable items) :

- Brick (Color _____) Cement (Color _____) Stucco (Color _____)
Wood (Color _____) Electric
Siding (Wood Aluminum) Glass
Paint (Color _____) Stain (Color _____)
Other
(Explain) _____

I understand that the Architectural Review Committee will act on this request within thirty (30) days of receipt of this request and contact me in writing regarding their decision. I agree not to begin any property improvement without written approval from the Architectural Review Committee. I understand that all construction will meet with City codes and that the Architectural Review Committee approvals do not override the City codes but rather are intended to work with them.

Homeowner's Signature _____

Construction Start Date _____

Date _____

Estimated Completion Date _____

Mail or Deliver Completed Form to: Wildwood Management Group, 2611 N. Main, San Antonio, TX 78212;

Committee Received Date _____